

# Sample Request for Repatriation Claim

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*ABC Tribe of Indians  
ABC Tribal Council Building  
123 Main Street  
Anytown, Oklahoma 74000  
918-123-1234*

*John Smith, President  
William Jones, Secretary*

*Jane Black, At-Large Member  
Robert White, Business Manager*

February 25, 2008

Museum Director  
c/o Associate Director for Community and Constituent Services  
Smithsonian Institution  
National Museum of the American Indian  
Fourth Street and Independence Avenue, S.W.  
P.O. Box 37012  
Washington, DC 20013-7012

Dear Museum Director:

Please consider this letter a formal request for the repatriation of the following objects:

Painted hide shield cover with three eagle feathers  
NMAI catalog number 12/3456

Knife with beaded handle, in beaded leather sheath  
NMAI catalog numbers 23/4567.001 and 23/4567.002

Wooden stick wrapped in red stroud cloth, with beaded ornaments and feathers  
NMAI catalog number 34/5678

We are requesting these materials as ceremonial objects that have religious significance in the practice of a traditional ceremony. The objects are needed for the continued observance of that ceremony. Please direct any inquiries to me at the phone number listed above or by email to the address I have already provided. Thank you for your help in this important matter, and I look forward to working with you.

Sincerely,

John Doe  
THPO/HPO/NAGPRA/NMAI Act representative  
ABC Tribe of Indians

cc: Mr. John Smith, President